

CARROLL COUNTY BOARD MEETING

301 N. MAIN ST., MT. CARROLL, IL

SMALL COURTROOM

JUNE 5, 2025, AT 4:00 P.M.

INVOCATION was given by County Board Member Melinda Appel.

CALL TO ORDER – Chair Bickelhaupt called the Board meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL-Roll call shows Julie Bickelhaupt, Susan Jacobs, David Soldat, Melinda Appel, Jason Beyers, and Kevin Barnes. Ronald Preston, William Iske and Christopher Flikkema were absent.

PUBLIC COMMENTS-No Public Comments.

CONSENT AGENDA- Chair Bickelhaupt presented the consent agenda for approval.

1. Approval of May 1st Board Meeting Minutes
2. Approval of Bills Paid in Vacation
3. Approval of Committee on Claims

Motion by Jacobs, seconded by Soldat to approve the consent agenda. Roll call votes show Barnes, Appel, Jacobs, Soldat, Bickelhaupt, and Beyers all voting aye. Motion carried.

TABLED ITMES- None

DEPARTMENT REPORTS

Animal Control-ACO Lisa Ashby was not present. Chair Bickelhaupt congratulated Lisa on her recent marriage.

Assessor- Chief County Assessor Annette Gruhn updated the Board that the office has been working on reassessments for Rock Creek/Lima and splits/combinations. Deputy Assessors Amy Veith and Karen Medendorp attended training in Bloomington. She and Deputy Assessor Koltin Dimmick attended the IACO conference in Springfield. She was happy and proud to announce that Deputy Assessor Dimmick passed the State exam to become a Certified Illinois Assessing Officer.

Circuit Clerk- Circuit Clerk Patty Hiher was not present.

County Clerk-County Clerk Amy Buss was present advised no report.

Emergency Management-Emergency Director Jim Klinefelter was not present due to a house fire at Lake Carroll.

GIS-Deputy Assessor Koltin Dimmick reported that the department provided two maps to the Milledgeville Fire District.

Highway-A monthly report was submitted. County Engineer Sara Renkes highlighted from her report that her professional opinion was to repair the bridge on Oil Valley School Road. It has been brought to her attention that the Milledgeville Road Bridge over Elkhorn Creek had a critical finding which makes it the worst in the County. She believes this would be better use of federal funds for full replacement.

She included a soft copy of Chapter 800 to review. She would like to bring it to the next County Board meeting for discussion and possible approval.

Health Department-Dawn Holland was not present.

Probation-Probation Manager Officer Steve Brown was not present.

Sheriff-Sheriff Ryan Kloepping reported that the tasers have been received and training will begin. The grant has been reimbursed in full.

He reported the contractors will start on the jail renovations at the end of this month. Sheriff Kloepping showed a metal piece from the deteriorating jail that could have been used as a weapon.

State's Attorney-State's Attorney Aaron Kaney was happy to announce he has hired a Victim's Assistance, Deidre Sage Butte'. She was a former supervisor with CASA.

He noted that he has not received the reward letter stating if the County will receive the grant that help pays for the Victim's Assistance.

Transit-A monthly report was submitted. PCOM Mary Maszk reported that she has applied for another grant through the IDOT.

Treasurer- Treasurer Lydia Hutchcraft reported that tax bills are being paid largely through the mail. She did add a QR code on the tax bill and taxpayers are using this tool to pay their taxes.

Zoning/Zoning Board of Appeals-Zoning Officer Jaicee Buckner reported that the Solar Farm is eager to comply and presented several options for vegetative screening. She will have it on the next County Board Agenda.

She reported she has been sending out letters of violation and progress is being made.

County Administrator- County Administrator Robert Jachnicki was present advised no report.

AFFILIATE REPORTS

Blackhawk Hills Regional Council-No Report.

Business Employment Skills Team/Workforce-No Report.

Community Mental Health-No Report.

Emergency Telephone System-No Report.

Health Board-No Report.

Hotel/Motel Board-Monthly Report submitted.

Jo Daviess/Carroll Co. Joint Action Solid Waste Agency- No Report.

LRA-County Board Member Jacobs reported that the LRA will be selling parcel twenty to the Port Authority.

NWILED-Monthly Report submitted.

Senior Services Board-No Report.

Tri-County Opportunities Council-No Report.

United County Council of Illinois-Chair Bickelhaupt announced the UCCI Annual Conference will be held in Galena July 27-29. The Annual NACO conference will be held in Philadelphia July 11- 14.

Veterans Assistance Commission-No Report.

Whiteside/Carroll & Jo/Carroll Enterprise Zones-No Report.

COMMITTEE REPORTS

Ad Hoc Inmate Housing Committee- Mr. Iske was not present. Chair Bickelhaupt advised no report.

Ad Hoc Transit Garage Committee-Mr. Flikkema was not present. Chair Bickelhaupt advised no report.

Ad Hoc Planning and Development Committee- Chair Bickelhaupt updated that the committee is working on accumulating information. A department head meeting is scheduled for June 11th to get their input.

BUSINESS

1. Karla Belzer, County Director for Illinois Extension, discussed the quarterly report submitted in the Board packet. She highlighted the 4-H program, school programs and mental health training.
2. David Schmit, Northwest Illinois Economic Development Regional Director, reported on the mid-year highlights specific to Carroll County. A report was submitted in the Board Packet.
3. County Administrator Jachnicki presented and explained for Approval of Lease Agreement between Office of Statewide Pretrial Services (OSPS) and County of Carroll for a five-year term with a 90-day termination clause. Motion by Jacobs, seconded by Barnes to approve this lease agreement. Motion carried.
4. Chair Bickelhaupt presented for Approval of Raffle License for Thomson American Legion Post 1025. Motion by Jacobs, seconded by Beyers to approve. Motion carried.
5. Chair Bickelhaupt presented for Approval of Raffle License for Warrior Squad. Motion by Barnes, seconded by Jacobs to approve. Motion carried.
6. Chair Bickelhaupt presented for Approval of Raffle/Poker Run License for Lake Carroll Trail Club. Motion by Jacobs, seconded by Soldat to approve. Motion carried.
7. Chair Bickelhaupt presented for Approval of Raffle License for Timber Lake Playhouse. Motion by Jacobs, second by Soldat to approve. Motion carried.
8. Sheriff Kloepping presented for Discussion and Possible Approval of ILETSB Recruitment and Retention Grant in the amount of \$95,000. Sheriff Kloepping explained the purpose of the grant is to recruit and retain law officers. Motion by Jacobs, seconded by Barnes to Approve upon notification from ILETSB that the grant has been approved and signed. Roll call shows Appel, Bickelhaupt, Beyers, Jacobs, Barnes and Soldat all voting aye. Motion carried.

Sheriff Kloepping forgot to report on the new agreement with medical provider for the jail under his department. He stated the previous medical provider has resigned and he has hired a medical provider from Ogle County. No local medical providers were interested in the opening. The medical provider will see prisoners every fourteen days and will be on 24-hour call. The amount agreed is \$10,000 for the remainder of this fiscal year and will be paid as a part-time employee. The amount for next year's budget will be \$20,000.

9. County Clerk Buss presented for discussion and Approval of Combining Voting Precincts - 6 precincts in Savanna to 3 precincts, and 2 precincts in Wysox (Milledgeville) to 1 precinct. She explained the reasoning for this request is due to low registered voters in precincts and the challenge to recruit and retain Election Judges.
Motion by Jacobs, seconded by Appel to combine 6 precincts in Savanna down to 3 precincts with the precinct boundaries as presented to the Board. Motion carried.
Motion by Beyers, seconded by Jacobs to combine Wysox 1 and 2 into one precinct. Motion carried.
10. Treasurer Hutchcraft presented and explained the Approval of Revision of Resolution No. 1222-21 Treasurer Signatory for accounts. This Revision is needed due to there are dormant CD account(s) she is not able to obtain any information on. These accounts are from the 1980's. Motion by Soldat, seconded by Jacobs to approve. Discussion. Motion carried.
11. Chair Bickelhaupt presented for Approval of the Freedom Township construction project with Martin and Company Excavating. County Engineer Renkes explained this is a Freedom township project and paid by the township but requires signatures from the County. Motion by Beyers, seconded by Jacobs to approve. Motion carried.
12. Chair Bickelhaupt presented for Approval of the Hot Mix Asphalt Replacement Contract with Martin and Company Excavating for \$14,775.00 to be paid out of County MFT fund. County Engineer Renkes explained this is to replace the asphalt over the culvert located just south of the Georgetown Road intersection. The project is 200 feet in length. They will be removing 2" of material and replacing that material with new hot mix asphalt. Motion by Jacobs, seconded by Barnes to approve. Roll call shows Soldat, Beyers, Bickelhaupt, Jacobs, Barnes and Appel all voting aye. Motion carried.
13. Chair Bickelhaupt presented for Approval of the Hot Mix Asphalt on Road Contract with Civil Constructors for \$276,736.00 to be paid out of the County MFT fund. County Engineer Renkes explained that a contract is to place fine-grade asphalt on Georgetown Road from Dame Road to Stone Bridge Road. It includes a ½" depth of material at the centerline and zeroing out the material depth at 12' from the centerline. The goal of the project is to fill in low spots, standardize the width of the roadway, and slightly increase the cross-slope. This application will not have a gap in the center of the roadway. Motion by Barnes, second by Jacobs to approve. Roll call shows Jacobs, Bickelhaupt, Soldat, Beyers, Appel and Barnes voting aye. Motion carried.
14. Chair Bickelhaupt presented for Approval of Resolution Authorizing the Execution of a Mutual Aid Agreement with the Illinois Coroners and Medical Examiners Association. County Administrator Jachnicki explained the coroner's request to have the County Board approve this Resolution. Motion by Jacobs, second by Beyers to approve. Motion carried.
15. Chair Bickelhaupt presented to Determine to convene the June 19, 2025, Board Meeting. Motion by Jacobs, seconded by Beyers to cancel the June 19, 2025, Board Meeting due to

the Juneteenth Holiday and have the next regular scheduled Board meeting on July 3, 2025.
Motion carried.

EXECUTIVE SESSION-Motion by Jacobs, seconded by Soldat, to go into Executive Session at 5:05 p.m. to discuss Pending Litigation under Section 2 (c) (11). Roll call shows Bickelhaupt, Soldat, Appel, Jacobs, Beyers, and Barnes all voting aye. Motion carried.

Back into session at 5:14 p.m.

CHAIR REPORT-Chair Bickelhaupt commended the Emergency Management and the Sheriff's office on their leadership on the recent drowning in Savanna.

APPOINTMENTS-Chair Bickelhaupt presented Reappointments for Dr. David Reese, Bart Ottens and Michele Schiess to the Health Department Board. Motion by Jacobs, second by Beyers to approve. Motion carried.

Motion by Jacobs, seconded by Soldat to adjourn at 5:16 p.m. Motion carried.

The next board meeting will be on July 3, 2025, at 4 p.m. in the small courtroom.

Minutes submitted by Amy R. Buss, County Clerk and Recorder